



PUNJAB STATE AGRICULTURAL MARKETING BOARD

TENDER DOCUMENT

SUPPLY / STITCHING OF UNIFORMS, SHOES ETC.

FOR

KISAN BHAWAN, SECTOR 35, CHANDIGARH

PUNJAB STATE AGRICULTURAL MARKETING BOARD

*Punjab Mandi Bhawan, Sector 65 A,
Sahibzada Ajit Singh Nagar, Punjab 160062.*



PUNJAB STATE AGRICULTURAL MARKETING BOARD
TENDER NOTICE FOR SUPPLY OF UNIFORMS ITEMS
FOR STAFF, KISAN BHAWAN, SECTOR 35, CHANDIGARH

Punjab Mandi Board invites sealed tender from reputed, experienced and financially sound cloth & Tailoring Shops Services for supplying uniform items for staff of Kisan Bhawan, Sector 35 Chandigarh, for a period of 2 years from the date of award of contract.

1.	Name of Work	Supply/ Stitching UNIFORMS Items (Pant-Shirt, Salwar-Kamiz Suit, Blazer, Pull Over, Tie, Turban, Leather Belt, Leather & Rubber Shoes, Socks, Batch). for Kisan Bhawan, Sector 35 Chandigarh
2.	Earnest Money Deposit	Rs.15,000/- (Rupees Fifteen Thousand only) by crossed Bank Draft / Banker's Cheque drawn in favour of Marketing Development Fund Kisan Bhawan.
3.	Date of issue of tender	15.03.2024
4.	Date of Pre-Bid Meeting	18.03.2024 at 12:30 PM at Punjab State Agricultural Marketing Board, Committee Room No:117,Punjab Mandi Bhawan, Sector 65 A, Sahibzada Ajit Singh Nagar, Punjab 160062
5.	Last date and time of receipt of Tenders	26.03.2024 up to 02.00 P.M.
6.	Address at which the Tenders are to be submitted in physical form (Hard copy) duly signed and stamp at each page.	Superintendent, (Store Branch), Ground Floor, Punjab State Agricultural Marketing Board, Punjab Mandi Bhawan, Sector 65 A, Sahibzada Ajit Singh Nagar, Punjab 160062.
7.	Date and time of opening of Technical Bid	26.03.2024 at 03.00 P.M.
8.	Place of opening of technical Bid	Punjab State Agricultural Marketing Board, Committee Room No: 117, Punjab Mandi Bhawan, Sector 65 A, Phase 11, Sahibzada Ajit Singh Nagar, Punjab 160062.
9.	Date and time of opening of Financial Bid	28.03.2024 at 03.00 P.M. or as intimated
10.	Place of opening of Financial Bid	Punjab State Agricultural Marketing Board, Committee Room No: 117, Punjab Mandi Bhawan, Sector 65 A, Phase 11, Sahibzada Ajit Singh Nagar, Punjab 160062.
11.	Validity of Offer	90 days from the date of opening the Tenders.
12.	Commencement of work	Within 30 days on the issuance of work order
13.	Corrigendum(if any)	Will be published on mandiboard.nic.in
14.	Availability of Tender Document	Tender documents to be downloaded from mandiboard.nic.in
15.	For Tender related queries	Contact Person : Chief Operating Officer, Kisan Bhawan E-mail : chiefop@punjab.gov.in - Mobile No: 96460-16163 Office : 0172-5039150-55

- The tender shall be submitted in physical format with specified documents sealed in two separate envelope of appropriate size endorsed on the outside face as under:
 - Technical Bid for supply of uniform items.
 - Financial bid for supply of uniform items.
- Two separate envelopes (ii) Financial Bid marked to Secretary Punjab Mandi Board containing the tender documents as per instructions mentioned in RFP shall be dropped in the tender box available in the office of Superintendent Store Branch, Ground Floor, Punjab Mandi Bhawan, Sector 65 A, Sahibzada Ajit Singh Nagar, Punjab 160062.
- In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.
- For complete details and formats of Bid documents please log on to website mandiboard.nic.in.
- Punjab State Agricultural Marketing Board reserves the right to reject any/all proposals without assigning any reason whatsoever.

Secretary

PUNJAB STATE AGRICULTURAL MARKETING BOARD

- A. The Punjab State Agricultural Marketing Board (Punjab Mandi Board) has been constituted under "The Punjab Agricultural Produce Markets Act 1961", a legislative measure enacted by Government of Punjab to facilitate the acquisition of lands for the development of markets / mandis infrastructure, to provide better facilities and amenities to farmers to sell their agricultural produce, to regulate the marketing of agricultural produce for the elimination of malpractices prevalent in the trade.
- B. Kisan Bhawan is a property of Punjab Mandi Board located in sector 35-A, Chandigarh with the following facilities:-
- 115 dormitory beds
 - 40 ensuite bedrooms
 - 2 conference halls (Raavi & Chenab Hall) with all modern equipment for meetings, seminars and conferences with seating capacity of 125 and 40 persons respectively.
 - 1 multi-purpose (Satluj-Beas) hall for public functions/gathering that can accommodate more than 1000 persons.
 - Foyer (Beas) Hall for 150 persons.
 - 80/100-Seater dining hall with a modern kitchen
 - Various Lawns for parties
 - 1 ATM
- C. Punjab Mandi Board solicits proposals from reputed service providers for providing uniform to the staff of 40-45 employees performing duty at Kisan Bhawan, Sector 35-A, Chandigarh.
- D. Punjab Mandi Board will be providing uniforms to staff Kisan Bhawan.
- E. Quotations are invited for supplying of Uniform (Pant-Shirt, Salwar-Kamiz Suit, Tie, Turban, Blazer, Pull Over / Sweater (Full Sleeve), Leather Belt, Leather & Rubber Shoes, Socks, Batch) on following terms & conditions:-
- (1) The firms should have two years of experience of supplying of uniform (uniform/shoes) in Ministry/ Department/ Government Organization/ Autonomous bodies/PSUs/ Hotels/ Guest Houses.
 - (2) Samples of the shoes (Leather / rubber gumpboots) to be supplied should be of good quality and of reputed Brand, the name of which should be mentioned as per specification. Local shoes will be not entertained.
 - (3) Firms must produce and deposit the sample of each item of uniforms as listed in the cloths / fabrics to be used for uniform and Batches as per specification.
 - (4) All the samples i.e. Sample of cloths/ shoes/any other items should be submitted in the office before closing of last date of submission of tender. After that no addition or changes are permitted else the tender will be rejected.
 - (5) In case any employee is not comfortable with measurement, the firm will change the articles and provide another new one with exact measurement to the participant. It will be the responsibility of the supplier to take the measurement of the participants by within week of allotment of tender and make the uniform accordingly and supply within 2 weeks.
 - (6) It is responsibility of the firm to measure all the participants and distribute the uniform among them as per exact measurement without failure by due date (20th March, 2024).
 - (7) It will be the responsibility of the supplier to take the measurement of shoes (leather and Rubber) of the participants and supply the shoes accordingly within one week i.e. by 12th March, 2024. In case any participant is not comfortable with the measurement, the firm will change the shoes and provide another one with exact measurement to the participant within two days.
 - (8) Contracted Firm will supply uniform items (Blazer, Shirt, sweaters, Ladies

- Kamiz, Tie) with embroidered logo of Punjab Mandi Board + Kisan Bhawan Name.
- (9) Any change in quality may result in forfeiture of the payment along with earnest money and blacklisting the firm. Punjab Mandi Board will not be responsible for any loss/ damage to the firm due to it. Decision of Punjab Mandi Board in this regard will be final & binding.
 - (10) The complete work should be perfect to the requirement and satisfaction of this office. Quality should be maintained as per the approved sample.
 - (11) Tender contract would be awarded to that the firms, whose all samples should be of good quality, passed by the Committee and be less in price.
 - (12) Tenders incomplete in any respect are liable to be rejected without assigning any reason thereof. This office reserves the right to accept or reject any tender in whole or in part thereof without assigning/ specifying any reasons thereof. There shall be no obligation on the part of this office to inform the unsuccessful tenderer of the outcome of the tender process.
 - (13) Bids shall be submitted in Tender Box available in Store Branch, Punjab Mandi Bhawan, Sector 65-A, SAS Nagar (Mohali). Bidders / contractors are advised to follow the instructions for the submission of the bids. Bidders are advised to visit at pre-bid meeting to be held on 27-02-2024 for suggestions and amendment/ corrigendum/ addendum. Recommendation/ Decision on this will be made by Punjab Mandi Board.
 - (14) All the pages of Technical bid (Annexure – A) being submitted must be sequentially numbered by the bidder irrespective of nature of content of the documents. No correspondence will be entertained in this matter. The financial bids are to be submitted separately as per the Annexure-B.
 - (15) For selection of lowest bidder individual item wise lowest rate shall not be considered. The evaluation of Financial Bid (L-1) shall be carried out on the basis of rates calculation of all Items in Totality as per the terms of the tender.
 - (16) The RFP document is available on website mandiboard.nic.in and at office of Care Taker, Kisan Bhawan for interested parties on all working days between 10 AM to 4 PM.
 - (17) This RFP is not an offer by Punjab Mandi Board but an invitation for Bidder response.
 - (18) The EMD of unsuccessful bidders shall be refunded after the bid is finalized, within one month of award of contract without any interest thereto. However, the successful bidder's EMD shall be returned only once the bidder has deposited the amount of Rs. 20,000/- as security deposit.
 - (19) No contractual obligation of whatsoever nature shall ever arise from the RFP Process unless and until a formal contract is signed and executed by the duly authorized signatories of Punjab Mandi Board and the Bidder.
 - (20) Responses submitted after the stipulated date and time will not be entertained. Punjab Mandi Board reserves the rights to amend, modify, add, delete, in part or in full any conditions or specifications without assigning any reason during the entire process.
 - (21) The Bidders shall be entirely responsible for their own costs and expenses that are incurred while participating in the RFP, subsequent presentations and contract negotiation process.
 - (22) The Bidder will not be permitted to submit the bid in a consortium with any other service provider/bidder and such firms will be summarily rejected.
 - (23) All the Bids and supporting documentation should be submitted in the format required.
 - (24) Uniforms supplied by contracted firm should be clean/ ironed at time of delivery. Proper name must be labeled on sealed envelope (in proper packing) for distribution to staff. Blazers should be in coat covers. Cost for such will be bear by contracted firm.

- (25) Punjab Mandi Board shall not be responsible for any loss, damage of uniform items before delivery.
- (26) Transportation charges will be beared by contracted firm.
- (27) EMD of the successful bidder will be released after the depositing necessary PS (Performance Security). No interest will be paid on the EMD/ Security Deposit. The vendors shall send a request letter in the office for returns of EMD and PSD amount will be returned after satisfactory completion of the work.
- (28) Successful bidder, here in after referred to as supplier, shall have to submit a Security Deposit of the contract within seven calendar days of the issue of the acceptance letter/sale order. No interest shall be payable on the same.
- (29) Termination of Contract - The agreement shall automatically come to an end on expiry of period as specified unless and until it is extended in the manner laid down herein.
- (30) The contract will be for two years in first instance. The same may be extended by Punjab Mandi Board for another 1 year subject to satisfactory performance of the contractor during the initial first years.
- (31) No Escalation will be give in supply/ order for initial contract for two years.
- (32) If there is any ragging in stitching of clothes, the contractor is fully responsible to repair the cloth.
- (33) In case of any dispute regarding any of the terms of this document or any dispute with the service provider the decision of the Secretary Punjab Mandi Board shall be final and binding on all the parties.
- (34) All legal disputes, if any, will be subject to the jurisdiction of SAS Nagar courts only.
- (35) Contracted firm should not sub contract the work.
- (36) EMD of Rs. 15,000/- in the form of an account payee demand draft in favor of Marketing Development Kisan Bhawan payable at Mohali valid for a period of 90 days, should be deposited in original along with Technical bid.
- (37) **Documents for Technical Bid (as per Annexure -A) :-**
- Earnest Money deposit (EMD).
 - Self – attested copy of the PAN card.
 - Income Tax Return filed for the last two assessment year (i.e. A.Y 2021-22 and 2022-23).
 - Firm must have at least 10 lakh per annum gross income. Proof/ C.A. attested copy to be provided in this term.
 - Experience Certificate/ document of last Five years.
 - Goods and Service Tax Registration Certificate.
 - Samples of all uniform items to be submitted before closing date.
 - Self declaration that firm has not been blacklisted by any Central Govt's/State Govt's/ Public Sector undertaking
- (38) **Financial Bid (as per Annexure -B):-**
- Financial Bids of only those bidders will be opened, who are found eligible in Technical Bid by the committee.
 - The date will be finalized by the Committee for opening of financial bids after evaluation of Technical bid and intimated to the successful bidder in Technical Bid.
- (39) The last date of submission of the tender is 07.03.2024 at 02.00 PM. Technical bids will be opened on 07.03.2024 at 03.00 PM. Those who do not fulfill the conditions, quotation will be rejected at any time.
- (40) All corrections such as cuttings, interpolations, omissions and over-writings shall be signed by the Tenderer.
- (41) The L-1 bidder has to sign a formal agreement on stamp paper within 10 days of award of work.
- (42) The bidder has to sign each and every page of this tender document. The Tenders shall be signed by persons duly authorized / empowered to do so. Certified copies of such authority and relevant documents shall be submitted along with the tenders.
- (43) Failure to deposit the Security Deposit within the stipulated time, may lead to cancellation of the award of work.
- (44) Punjab State Agricultural Marketing Board reserves the right of forfeiture of Security Deposit in addition to other claims and penalties in the event of the

contractor's failure to fulfill any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract. Punjab State Agricultural Marketing Board reserves the right to set off the Security Deposit, against any claims of any other contracts with Punjab State Agricultural Marketing Board

- (45) The successful bidder could not sub-contract the part or complete work detailed in the tender. The successful bidder is solely responsible to Punjab State Agricultural Marketing Board for the work awarded to him.
- (46) NO DEVIATIONS to the tender conditions/specifications will be accepted.
- (47) For all purposes of the contract including arbitration there under, the address of the contractor mentioned in the Tender shall be final unless the contractor notifies a change of address by a separate letter sent by registered post which is duly acknowledged by an authority in Punjab State Agricultural Marketing Board. The contractor shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.
- (48) In case of breach of any of terms and conditions mentioned above, the Competent Authority of Punjab State Agricultural Marketing Board will have the right to cancel/terminate/curtail the Contract without notice or assigning any reason thereof, and nothing will be payable by this Authority in that event and the Security Deposit shall be forfeited.
- (49) In case of failure of the service provider to perform the contract satisfactorily during the term of the contract, the same shall be cancelled and fresh contract will be floated at the risk and cost of the default agency in addition to forfeiture of Security Deposit.
- (50) Force Majeure: In case any Force Majeure circumstances arise, each of the contracting party shall be excused for the non-fulfillment or for the delayed fulfillment of any of its Contractual obligations.

Annexure : A

**SUPPLY OF UNIFORMS ITEMS
FOR KISAN BHAWAN, SECTOR 35, CHANDIGARH
TECHNICAL BID**

Sr.No.	Particulars	Information/ document attached with page No.
1	Name of the Firm	
2	Address with Pin Code	
3	Name of Contact Person	
4	Contact No.	(O): (M):
5	E-mail Address	
6	Goods & Service Tax No.	
7	TAN No.(if any)	
8	Self-attested copy of the PAN card issued by the Income Tax Department with copy of Income Tax Return filed for the last two assessment year (i.e. A.Y 2021-22 and 2022-23)	
9	Income worth Rs 10 Lakh proof	
10	Earnest Money (Bank Draft/ Bankers Cheques)	
11	Proof of experiences for last five years	
12	Undertaking of Non-blacklisting	
13	Detail of samples submitted with Technical bid	
14	Any other documents, if required	

**Signature of the Bidder
(Name and address of Bidder)**

Annexure:B
SUPPLY OF UNIFORMS ITEMS
FOR KISAN BHAWAN, SECTOR 35, CHANDIGARH
FINANCIAL BID

To
Secretary,
Punjab Mandi Board,
SAS Nagar (Mohali).

In response to tender dated: 21.02.2024 calling sealed tenders for supplying of Uniform Items (Pant-Shirt, Salwar-Kamiz Suit, Blazer, Pull Over, Tie, Turban, Leather Belt, Leather & Rubber Shoes, Socks, Batch) for staff of Kisan Bhawan, we quote our rates as under :-

S.No.	Uniform Item / Stitched or Ready to wear	Quantity	Rates	Tax (if any)	Total
1	Navy Blue Blazer with PMB logo & Kisan Bhawan Name Embroidery on the Pocket	1No.			
2	Off-white Shirt -- (67% Polyester 33% Cotton (P.C. Cloth)	1No.			
3	Grey Pant Cloth (Matty Cloth)	1No.			
4	Light/ Sky Blue Shirt (67% Polyester 33% Cotton (P.C. Cloth)	1No.			
5	Navy Blue Pant/ Trousers (Matty Cloth)	1set			
6	Dark Coffee Brown cloth for Pant-Shirt & Salwar-Kamiz Suit (Pre-Shrunk Suiting Cloth/ Blended cloth) with ISO 9001-2015 certified	1set			
7	Steel Grey cloth for Pant-Shirt & Salwar-Kamiz Suit (Pre-Shrunk Suiting Cloth/ Blended cloth) with ISO 9001-2015 certified	1No.			
8	Black/ Navy Blue Pullover (Full sleeve sweater) Daffodil woolen	1No.			
9	Maroon/ Black Neck Tie in Polyester Gabardine Printed with Monogram of PMB	1No.			
10	Maroon/ Black / Navy Blue Cotton Turban (Full Voile) 7.5 Metre	1set			
11	Nave Blue/ Black formal Cotton Socks	1set			
12	Shoes (Black/Brown/ Tan Oxford Leather shoes with Laces)	1set			
13	Rubber/ Gump Boots/ Safety Shoes without steel Toe	1set			
14	Black / Brown/ Tan Genuine Leather Waist Belt 1.25" width x Full Length	1No.			
15	Acrylic material Badge size 3" x 1" with Name & Designation of employee written with Laser	1No.			
	Total				

We agree to abide by the terms & conditions unconditionally as given in the above referred letter.

(Signature of Authorized Person)

Annexure: C
Specification for Uniform items

Sr. No.	Uniform Item / Stitched or Ready to wear	Specification
1	Navy Blue Blazer with PMB logo & Kisan Bhawan Name Embroidery on the Pocket	Raymond/ Grasim/ Vimal/ Siaram/ OCM/ S. Kumar/ Mafatlal/ JCT/ True Value or equivalent
2	Off-white Shirt -- (67% Polyester 33% Cotton (P.C. Cloth)	Raymond/ Grasim/ Vimal/ Siaram/ OCM/ S. Kumar/ Mafatlal/ JCT/ True Value or equivalent
3	Grey Pant Cloth (Matty Cloth)	Raymond/ Grasim/ Vimal/ Siaram/ OCM/ S. Kumar/ Mafatlal/ JCT/ True Value or equivalent
4	Light/ Sky Blue Shirt (67% Polyester 33% Cotton (P.C. Cloth)	Raymond/ Grasim/ Vimal/ Siaram/ OCM/ S. Kumar/ Mafatlal/ JCT/ True Value or equivalent
5	Navy Blue Pant/ Trousers (Matty Cloth)	Raymond/ Grasim/ Vimal/ Siaram/ OCM/ S. Kumar/ Mafatlal/ JCT/ True Value or equivalent
6	Dark Coffee Brown cloth for Pant-Shirt & Salwar-Kamiz Suit (Pre-Shrunk Suiting Cloth/ Blended cloth) with ISO 9001-2015 certified	Raymond/ Grasim/ Vimal/ Siaram/ OCM/ S. Kumar/ Mafatlal/ JCT/ True Value or equivalent
7	Steel Grey cloth for Pant-Shirt & Salwar-Kamiz Suit (Pre-Shrunk Suiting Cloth/ Blended cloth) with ISO 9001-2015 certified	Raymond/ Grasim/ Vimal/ Siaram/ OCM/ S. Kumar/ Mafatlal/ JCT/ True Value or equivalent
8	Black/ Navy Blue Pullover (Full sleeve sweater) Daffodil woolen	Oswal, Monte Carlo, Duke or equivalent
9	Maroon/ Black Neck Tie in Polyester Gabardine Printed with Monogram of PMB	Branded - As per specification
10	Maroon/ Black / Navy Blue Cotton Turban (Full Voile) 7.5 Metre	As per measurement/ non fading good quality cloth
11	Nave Blue/ Black formal Cotton Socks	Jockey/ Bonjour/ Benneton or equivalent
12	Shoes (Black/Brown/ Tan Oxford Leather shoes with Laces)	Bata, Liberty, Lee Cooper, Red Tape or equivalent
13	Rubber/ Gump Boots/ Safety Shoes without steel Toe	Relaxo, Bata, Action, Campus, Liberty, Decathlon or equivalent
14	Black / Brown/ Tan Genuine Leather Waist Belt 1.25" width x Full Length	Genuine Leather
15	Acrylic material Badge size 3" x 1" with Name & Designation of employee written with Laser	As per specification